Conference Mate™ Combo
Bluetooth Wireless and USB Combo Speaker

QUICK START GUIDE
Powering On/Off
The ON/OFF switch has 3 positions:
Left: OFF.
Center: ON. Conference Mate™ connects with the most recently paired device.
Right: Enter pairing mode.

Pairing your A2DP Bluetooth® Devices with Conference Mate™
• Turn the ON/OFF switch to the right. Conference Mate™ will enter pairing mode, and the blue and red LEDs on the unit will flash alternately.
• Activate Bluetooth® on your mobile phone (or other Bluetooth® enabled device) and search for Bluetooth® devices (if in doubt please refer to your smartphone’s user manual for details on activating Bluetooth®).
• Activate Bluetooth® on your device and search for Bluetooth® devices (if in doubt refer to your device’s user manual for details on activating Bluetooth®).
• Follow your smartphone’s instruction guide to connect to a Bluetooth® device. Select Conference Mate from the list.
• If pairing was successful, the blue LED indicator will flash for 5 seconds.

Pairing your Device via Near Field Communication (NFC)
• Turn on the NFC function in your mobile phone.
• Turn the ON/OFF switch to the right. The unit will enter the pairing mode, and the blue and red LEDs on the unit will flash alternately.
• Place your mobile phone in or near the middle of the center ring where the NFC antenna is located.
• Follow your mobile phone’s instructions to complete the pairing process.

Answering a Call
When there is an incoming call, you will hear the phone ringing through the Conference Mate™, and both the Answer/End Call and Mic Mute areas will flash. Press Answer/End Call to accept the call, or answer the call via your phone in the normal way.

Reject a call
When there is an incoming call, you will hear ringing through Conference Mate’s speaker. Press Mic Mute to ignore the call.

Ending a call
Press End Call to end the call or end the call on your phone in the normal way.

Music playback
• Make sure your cell phone or Bluetooth® device has already established an A2DP connection with Conference Mate™.
• You can listen to your music from Conference Mate™ while using your Bluetooth® cell phone or other Bluetooth® device for playback.
• Press Answer/End Call to start or pause music playback. The Answer/End Call LED will flash.
Troubleshooting

| Conference Mate™ doesn't pair with your device | Conference Mate™ needs to be in pairing mode and within range |
| Conference Mate™ not responding | Conference Mate™ will enter sleep mode if no device paired successfully after 4 minutes. You must turn Conference Mate™ OFF and back ON |
| Red LED is flashing | Conference Mate™ needs charging |

Specifications

Built in Battery: Li-Ion Rechargeable
Wireless Bluetooth® range: up to 33’ (10m)
Playback time: Up to 7 hrs
Audio Bandwidth: Voice, 8kHz sampling; Music, 44kHz sampling
Loudspeaker Output: 2 x 2Watts
Audio Input Jack: 3.5mm
Dimensions: 4" x 2” x 4” (100mm x 52mm x 100mm)
Weight: 8.4 oz (238g)
Certifications: FCC, CE, C-Tick, RoHS
Works with Skype™, Lync™ (Skype for Business) and other VoIP video/audio conferencing applications

Package Contents

Spracht
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www.spracht.com

www.spracht.com/warranty/