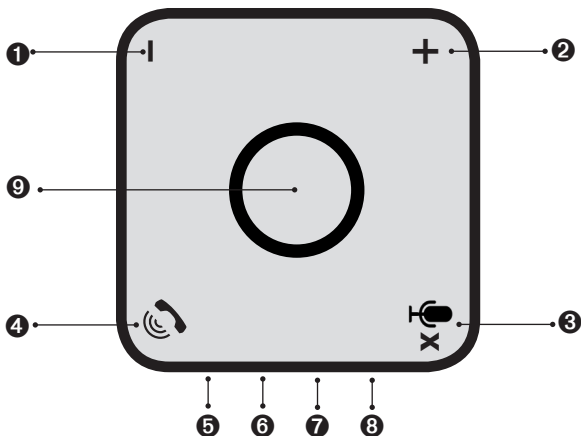




Conference Mate™ Combo  
Bluetooth Wireless and USB Combo Speaker

QUICK START GUIDE





1 Volume Down

2 Volume Up

3 Microphone Mute

4 Answer Call

5 On/Off Pairing

6 LED

7 USB Port

8 3.5mm Jack

9 NFC Antenna

## Powering On/Off

The ON/OFF switch has 3 positions:

Left: **OFF**.

Center: **ON**. Conference Mate™ connects with the most recently paired device.

Right: Enter pairing mode.

## Pairing your A2DP Bluetooth® Devices with Conference Mate™

- Turn the ON/OFF switch to the right. Conference Mate™ will enter pairing mode, and the blue and red LEDs on the unit will flash alternately.
- Activate Bluetooth® on your mobile phone (or other Bluetooth® enabled device) and search for Bluetooth® devices (if in doubt please refer to your smartphone's user manual for details on activating Bluetooth®).

- Activate Bluetooth® on your device and search for Bluetooth® devices (if in doubt refer to your device's user manual for details on activating Bluetooth®).
- Follow your smartphone's instruction guide to connect to a Bluetooth® device. Select *Conference Mate* from the list.
- If pairing was successful, the blue LED indicator will flash for 5 seconds.

### **Pairing your Device via Near Field Communication (NFC)**

- Turn on the NFC function in your mobile phone.
- Turn the ON/OFF switch to the right. The unit will enter the pairing mode, and the blue and red LEDs on the unit will flash alternately.
- Place your mobile phone in or near the middle of the center ring where the NFC antenna is located.
- Follow your mobile phone's instructions to complete the pairing process.

### **Answering a Call**

When there is an incoming call, you will hear the phone ringing through the Conference Mate™, and both the Answer/End Call and Mic Mute areas will flash. Press Answer/End Call to accept the call, or answer the call via your phone in the normal way.


### **Reject a call**

When there is an incoming call, you will hear ringing through Conference Mate's speaker. Press Mic Mute to ignore the call.

### **Ending a call**

Press End Call to end the call or end the call on your phone in the normal way.

### **Music playback**

- Make sure your cell phone or Bluetooth® device has already established an A2DP connection with Conference Mate™.
- You can listen to your music from Conference Mate™ while using your Bluetooth® cell phone or other Bluetooth® device for playback.
- Press Answer/End Call  to start or pause music playback. The Answer/End Call LED will flash.

## Troubleshooting

Conference Mate™ doesn't pair with your device	Conference Mate™ needs to be in pairing mode and within range
Conference Mate™ not responding	Conference Mate™ will enter sleep mode if no device paired successfully after 4 minutes. You must turn Conference Mate™ OFF and back ON
Red LED is flashing	Conference Mate™ needs charging

## Specifications

Built in Battery: Li-Ion Rechargeable

Wireless Bluetooth® range: up to 33' (10m)

Playback time: Up to 7 hrs

Audio Bandwidth: Voice, 8kHz sampling; Music, 44kHz sampling

Loudspeaker Output: 2 x 2Watts

Audio Input Jack: 3.5mm

Dimensions: 4" x 2" x 4" (100mm x 52mm x 100mm)

Weight: 8.4 oz (238g)

Certifications: FCC, CE, C-Tick, RoHS

Works with Skype™, Lync™ (Skype for Business) and other VoIP video/audio conferencing applications

## Package Contents

### Spracht

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Palo Alto, CA 94303

[www.spracht.com](http://www.spracht.com)

[www.spracht.com/warranty/](http://www.spracht.com/warranty/)

